**Padbury Parish Council**

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9th September 2021

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on Tuesday 14th September 2021 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

*Pam Molloy*

Pam Molloy, Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on the 13th July 2021 - Copy attached PPC/03/21-22.

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Pavilion working group met on the 2nd September, minutes circulated. Members to resolve the following items:-
	+ If the schedule of works produced by the working group covers all the work needed at the pavilion (circ. 7/9).
	+ Who can assist in determining what work requires building regulation approval.
	+ If any of the works can be carried out prior to planning permission being granted.
	+ What contractors to approach given the requirements for getting quotes.
	+ How to get an estimate of the total cost.
	+ Who can produce and submit drawings and planning application.
	+ What directions the parish council wish to give the working group.
	+ What funding sources to use.
* Accessing Section 106 funding – Contacted Buckinghamshire Council, await response.
* Possible subsidence claim for the pavilion – Members to resolve if wish to make a claim. Information circulated 6th September. Subsidence excess is £1,000.
* Play area lease – Chandler Ray dealing with the Land Registry.
* Play area replacement of equipment – Members to note that Pabury School children selected the two new items. Funding application for new equipment submitted on the 19th August.
* Play area maintenance works – Maintenance company instructed and works being carried out on 10th September. Await information regarding the split timbers.
* Play area – Members to resolve if further trimming of trees required.
* Members to resolve the removal of all covid related signage from the play area.
* Members to note that the bench at the side of the playing fields is broken.
* Members to review/resolve the hire costs for the pavilion and sports field.
* Resident complaint received regarding footballs going into their property (email circulated 12/7). Clerk to advise and members to resolve response.
* Members to resolve request for the hire of the sports field for an exercise class using a mixture of equipment – clerk to update.
* Members to note invoice issued to football club on the 11th August.

## Planning

5.1 New applications since last meeting:

* 21/03135/APP – Variation of condition 2 relating to 18/04100/APP (create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents). Plan numbers to be updated to the Highways approved plans for condition 2.
* 21/03402/APP - Householder application for demolition of an existing garage, erection of a two-storey rear extension - Tudor Cottage, Old End
* 21/03480/APP - Front, rear, side extensions and garage conversion with associated internal and external works - The Well House, Lower Way

5.2 Decisions made by Buckinghamshire Council:

* 21/02305/APP – Single storey rear extension – 37 Springfields. **Approved**
* 21/02533/ALB – Repairs/alteration to roof – Meadow House, Old End. **Consent Granted**

5.3 Awaiting determination by Buckinghamshire Council: Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street.
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/01493/APP – Single storey extension to east elevation – Low Farm, Thornborough Road
* 21/00755/APP – Replacement of 7 windows – 24 Old End
* 21/00756/ALB – Replacement of 7 windows – 24 Old End

5.4 Other Planning issues:

* None at present.

## Finance

6.1 Account Balances: The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £27,829.11 (as at 31st August 2021)
* Barclays savings account ending 970, £18,436.02 (as at 31st August 2021)
* Barclays Millennium Wood account ending 198, £15,909.39 (as at 31st August 2021)

6.2 Payments:

Paid between meetings:

* P Molloy - £415.80 (£376.32 July salary & £39.48 expenses – mobile top up, wood stain, paint for railings & spikes for the playground) – Cheque 102227
* R Gough - £153.00 (£45 July caretaker & £108 for painting the pavilion floor) – Cheque 102228
* ACS Services - £45.00 Contribution towards fuel for mowing the woods – Cheque 102229
* Wave - £88.38 Pavilion water from 15/4 to 14/7 - D/debit 30/7
* NPower - £244.43 (£203.69 + £40.74 VAT) – Unmetered street lighting for May 2021. D/debit 29/7/21

Payments to be agreed at meeting:

* P Molloy - £352.80 - August salary. Cheque 102230
* P Molloy - £121.93 – Expenses (hoover for pavilion, Microsoft subscription and tub of creoseal). Cheque 102230
* R Gough – £45.00 – August caretaking costs. Cheque 102231
* Lynch Garden Services - £480 – Village and playground grass cutting. Cheque 102232
* PKF - £240 (£200 + £40 VAT) – External auditors for year ending 31st March 2021. Cheque 102233
* NPower - £236.52 (£197.10 + £39.42 VAT) – Unmetered street lighting for June 2021. D/debit 11/09/21
* NPower - £244.43 (£203.69 + £40.74 VAT) – Unmetered street lighting for July 2021. D/debit 11/09/21
* Buckinghamshire Council - £139.40 – Costs of uncontested election May 2021. Cheque 102234

6.3 Income (since last meeting):

* £192 – Pump advertising payments

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st August 2021.

6.5 Annual Governance and Accountability Return: Members are advised that the external auditors have completed the review of the annual accounts for year ending 31st March 2021. Notice of conclusion of audit has been published.

6.6 Internal Audit 2020-21 recommendations

* That general reserves are allocated to earmarked reserves

6.7 Members to review/resolve reserves currently shown on the budget.

6.8 Asset Register – To be reviewed and updated – in progress.

## Other Parish Council Business

* Speed Indication Displays – Buckinghamshire Council agreed new location for 3rd pole. Order placed for three new poles and being fitted on the 24th September. New speed signs – clerk to update.
* EWR Parish Council Compound Visit – Councillors Dickens, Burton and Green have agreed to attend. Awaiting date – chased again on 6/9.
* Members to resolve Councillor Green attending planning training course, cost £60.
* Members to note/resolve that some bins around the village need repairing.
* 16/7/21 email from Buckinghamshire Council - All Councils Charter.
* 16/7/21 email from BMKALC - Annual Conference on 22nd September at 3pm followed by AGM at 6.30pm in Aylesbury.
* 2/8/21 email from NBPPC - Meeting between NBPPC and Bucks Environment Action Group (BEAG) on 15th September (online).
* 3/8/21 email - Letter from Martin Tett - Creating a Vision for the Oxford-Cambridge Arc. Consultation open until 12th October.
* 24/8/21 email - Buckinghamshire & Milton Keynes Survey of Parish, Town & Community Councils - Clerk & Councillors. Survey open until 15th October.
* 31/8/21 email - Revised date for October NBPPC meeting, now 4th October at 7.30pm (online).
* 7/9/21 email – NALC local elections 2021 survey. Surveys open until 30th September.
* Community Boards meeting 16th September at 4pm – Clerk attending.

## Maintenance/Environmental issues

* Jobs around the village – Some jobs have been allocated and carried out. Updated job list will be circulated.
* Greener Padbury Group – Any updates to be advised.

## Buckinghamshire Council

* Springfields footpaths – See email circulated on 3/9. Await confirmation that works due to go ahead next year.
* Crossing on the A413 – Works were due to be carried out during the school summer holidays. Have chased for an update, now with construction team and await a start date.

## Highways

* Traffic Calming Measures – Three new speed indication displays on order.

Community speed watch. Traffic calming measures – see email and guide

circulated 20/8 – also arranged a site visit with the Local Area Technician of Buckinghamshire Council on the 23rd September.

* North Bucks HS2/EWR Marshall – Councillor Green had meeting on the 2nd August – to provide update.
* Poor condition of Main Street and repairs to Ox Lane. Community Board online meeting on the 23rd September with EWR and HS2.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

12th October 2021, 9th November 2021 & 14th December 2021